



**Information Packet for  
October 2-4, 2020  
Annual Lakewood  
Film, Arts and Book Festival  
(FAB)**

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## **Call to Artists**

**\$2000.00 Minimum Prize Money - Fine Arts & Photography**

**Lakewood ArtsFest**

**Fri. – Sun, October 2, 3, 4, 2020**

**McGavick Conference Center**

**4500 Steilacoom Blvd. SW, Lakewood, WA 98499**

The **LAKWOOD FILM, ART & BOOK FEST** Committee is a nonprofit organization staffed and managed entirely by volunteers. The event is FREE to the public. Funds raised during the event will be used to meet the expenses of the current event and put aside to make next year's event bigger and better. Suggested donation is 10% of all sales.

Your support of this Film-Art-Book festival is greatly appreciated.

### **Email Contact:**

[lakewoodfestival@gmail.com](mailto:lakewoodfestival@gmail.com)

### **Facebook:**

<https://www.facebook.com/Lakewood-FAB-Festival-555685004917346>.

### **Website Updates**

[www.lakewoodfestival.org](http://www.lakewoodfestival.org)



## **ArtsFest Competition**

### **Fine Arts, Photography, Digital Art**

#### **The LAKEWOOD FILM, ART & BOOK FEST COMMITTEE**

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[www.lakewoodfestival.org](http://www.lakewoodfestival.org)

Professional and amateur artists residing in South Sound area who work in two and three dimensional media are invited to participate in the annual Lakewood Film, Art and Book Festival at the McGavick Conference Center, 4500 Steilacoom Blvd. SW, Lakewood, WA 98499. Submitting a completed, signed entry form constitutes permission to use the art/photography in Lakewood Film, Arts and Book Festival promotions and publicity.

#### **Entry Deadline**

September 20, 2020

#### **Notification of Acceptance**

No later than September 25

#### **Art Drop-Off**

October 2, 10 a.m. to 11 a.m.

McGavick Conference Center, 4500 Steilacoom Blvd. SW, Lakewood  
Call Shirley Petersen @ 253-582-8883 if this time frame is a problem.

#### **Awards Presentation & Reception**

October 4, 4:00 p.m.

#### **Pick Up Entries**

October 4, 6:00 p.m. to 8 p.m.

**PHOTOGRAPHY/DIGITAL ART:** Digital/pixel-based art work and digital and/or traditional photographs

**FINE ARTS: Oil or ACRYLIC:** on canvas or board, water media - watercolor or acrylic on paper, pastel, mixed media, others to include drawing (graphite, colored pencil, etc.) original prints (woodcuts, monoprints, lithograph etching) and miniature art.

**THREE DIMENSIONAL ART:** Participation in this category has historically minimal. As such this art form is encouraged and will be accepted for exhibit only. It will not be a judged category. (See "Important Note" below).

**IMPORTANT NOTE:** Any judged category must receive a minimum of 9 entries from a minimum of 3 artists to trigger release of prize money. Any category receiving fewer than the minimum number of entries will cancel the entire category. Entry fees in any cancelled category will be refunded. Artists may elect to show their work as a non-judged category.



## ArtsFest Guidelines and Rules

### RULES/GUIDELINES

- Artists must be 18 years of age or older.
- Entry fee for Fine Art and Photography/Digital is \$20.00 1st entry, \$15.00 2nd entry, \$10.00 3rd entry - nonrefundable. \$5.00 fee per entry in the Miniature Art category is required.
- A check covering all submitted art must accompany the entry form and be received by Sept.20, 2020. Checks should be made payable to Arts Festival Association.
- Entries must be entirely original works of art done by the entrant within the last five years. Artwork created under the supervision of an instructor is not eligible.
- Art work size limitation for 2D work will be no smaller than 80 sq.in. (example – 8"x10") and no larger than 36" along the largest dimension, including the frame. Computer art and inkjet prints accepted only for Photography or Computer Art categories. Art works must be framed or gallery wrapped. Total weight with frame cannot exceed 30 pounds. Smaller fine art pieces can be entered into the Miniature Art category and not exceed 36 sq.in. including frames. 3D work cannot exceed 48x48x48" and weigh no more than 50lbs.
- All two-dimensional works must be framed or gallery wrapped. Wall-mounting hardware is not required as works will not be wall-mounted. Mats must be clean.
- Three-dimensional art must have its own pedestal. Enclose small works in a clear plastic case for protection.
- All artwork must be hand delivered and picked up on schedule. No shipped items will be accepted. There will be no substitutions or withdrawals once the entry is accepted except as noted under MEDIA CATEGORIES, where cancellation of a category is deemed necessary.
- Send a quality JPG image of each entry via email to [spetersen2011@comcast.net](mailto:spetersen2011@comcast.net). Include information identifying the artist and the art. Or you may send a CD with your entry packet with each image identified. Your packet must include: entry form with contact info, art work info, jpg images, signed liability form and check to cover all entries. Please mail to:  
Shirley Petersen,  
7408 71st Ave. Ct. SW,  
Lakewood WA, 98498.
- Please include an email address for notification of acceptance. You may submit a telephone number that accepts text messages only if you do not have email. Entry fee must be in check form only.
- All information given on the original entry as to title, size and price will be accepted as final. No changes may be made once accepted into the show.
- Any sales of your art must be negotiated directly between the artist and buyer, so please be sure that your preferred contact information is on the entry. A nominal donation of 10% of all sales is customary and appreciated.
- We reserve the right to reject upon arrival any artwork deemed unacceptable. Artwork must match the digital image or it will not be accepted. You will be notified if your entry is accepted. Regardless of the judge's decision, entry fees will not be returned unless the entire category is cancelled.
- Please direct questions regarding the various categories as follows:  
Fine Art - Shirley Petersen, 253-582-8883, [spetersen2011@comcast.net](mailto:spetersen2011@comcast.net);  
Photography/Digital - Ed Kane, [lakewoodnews@harbornet.com](mailto:lakewoodnews@harbornet.com) – text=253-254-2851

Cash awards in any category will depend on the number of entries received. The greater the participation, the greater the awards. \$2,000.00 minimum total prize money will be awarded across both Fine Arts and Photo/Digital categories in 1st, 2nd and 3rd places. An additional award will be presented for People's Choice. The winners will also be eligible for selection to display their art at the Lakewood City Hall at the Art Commission's discretion.



## ArtsFest Application

**Please print this and the following page, fill out and mail with your payment to:  
Shirley Petersen, 7408 71st Ave. Ct. SW, Lakewood WA, 98498**

### LIABILITY

I agree to hold the LAKEWOOD FILM, ART & BOOK FESTIVAL Committee, City of Lakewood, and McGavick Conference Center harmless for any loss or damage to the equipment, materials, products and other related materials used for any cause whatsoever during or while in transit to and from the LAKEWOOD FILM, ART & BOOK FESTIVAL.

I assume all risks and hazards incidental to such participation including any damage or loss to myself, my employees/volunteers, my booth and/or my inventory. I hereby waive, release, absolve, indemnify, and agree to hold harmless the City of Lakewood, the LAKEWOOD FILM, ART & BOOK FESTIVAL Committee and McGavick Conference Center partners, supervisors, staff and volunteers for any claim arising from injury to myself, my staff and/or my belongings.

Furthermore, in case of any emergency, and I should require medical attention, I give permission for a LAKEWOOD FILM, ART & BOOK FESTIVAL representative or the representatives designee to secure the emergency medical attention required. Any direction to the contrary is signed by Applicant and attached to this form. I agree that pictures taken during the event hours may be used for promotional purposes.

It is recommended that all artists and authors carry insurance to cover potential loss and/or damage.  
I agree to the terms of this prospectus.

Date \_\_\_\_\_ Print Name \_\_\_\_\_

Signature \_\_\_\_\_

### CHECKLIST

Each entry packet should be postmarked no later than September 20, 2020 and include:

1. Include a check equal to the total indicated by the number of entries, \$20.00 first entry, \$15.00 for 2nd, \$10.00 for 3rd. \$5.00 is the fee for each entry in the category of Miniature Art
2. Send a digital copy of each entry (photo, art or sculpture to [spetersen2011@comcast.net](mailto:spetersen2011@comcast.net))
3. Application form must be completed with info for each submission
4. Signed liability form (above)
5. Artist's contact information
6. A stamped self addressed envelope if no Email address is available

**Cash awards guaranteed total will be \$2,000 or more. This sum may grow as the number of applicants increase. Some categories may be cancelled because they failed to reach the minimum number of individual entrants (3) and total number of submissions (9) required.**

**Please Fill Out Submissions List on Following Page**



## ARTSFEST SUBMISSIONS

### Mediums:

**Photography/Computer Art, Fine Art, Miniature Art, 3-Dimensional Art**

**Note: Categories receiving less than a minimum of 6 submissions from at least three artists will be cancelled, though the art itself will be allowed to be displayed in the exhibit and offered for sale.**

Please attach name of art work and artist and contact information to the back of each work of art. If submitting more than 3 pieces reprint this document and check the box indicating additional submissions. Please fill out each line completely to insure return of art.

Check this box if this is a second page of art submissions.

Artist \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ WA Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

**Title #1** \_\_\_\_\_

Image Size \_\_\_\_\_ Framed Size \_\_\_\_\_

Medium/Category \_\_\_\_\_ Price As Is \_\_\_\_\_

**Title #2** \_\_\_\_\_

Image Size \_\_\_\_\_ Framed Size \_\_\_\_\_

Medium/Category \_\_\_\_\_ Price As Is \_\_\_\_\_

**Title #3** \_\_\_\_\_

Image Size \_\_\_\_\_ Framed Size \_\_\_\_\_

Medium/Category \_\_\_\_\_ Price As Is \_\_\_\_\_

### SALES OF ART

Artists are permitted to sell their art at the event, if done so with discretion. Pursuing sales is discouraged unless a visitor broaches the subject and/or expresses an interest in making a purchase. An expected donation of 10% of the sale price of each item sold during or as a result of it being displayed at ArtsFest should be made out to Arts Festival Association.



**Lakewood Film, Arts and Book Fest**  
**Authors Table Reservation Application**  
**Authors/Libraries/Associations/Clubs/Educators**

McGavick Conference Center, 4500 Steilacoom Blvd. SW, Lakewood , WA 98499

**Agreement to be signed by all applicants**

Requests are on a first come, first serve basis. Requests for space made less than one month prior to festival date may not be able to be filled. All selected participants will receive an emailed confirmation and information about their assigned space. If the spaces are filled when your application is received we will contact you immediately.

Please mail to P.O. Box SW, Lakewood WA 98498.

Set up times will be annotated in your confirmation email.

The LAKEWOOD FILM, ART & BOOK FEST Committee is a nonprofit organization. The event is FREE to the public. Funds raised during the event will be used to meet the expenses of the current event and put aside to make next year's event bigger and better. Suggested donation for the table is \$10 or 10% of sales.

Your support of this BookFest is greatly appreciated. Make checks out to Arts Festival Association.

I agree to hold the LAKEWOOD FILM, ART & BOOK FESTIVAL Committee, City of Lakewood, and McGavick Conference Center harmless for any loss or damage to the equipment, materials, products and other related materials used for any cause whatsoever during or while in transit to and from the ANNUAL LAKEWOOD FILM, ART & BOOK FESTIVAL (FAB).

I assume all risks and hazards incidental to such participation including any damage or loss to myself, my employees/volunteers, my booth and/or my inventory. I hereby waive, release, absolve, indemnify, and agree to hold harmless the City of Lakewood, the LAKEWOOD FILM,ART & BOOK FESTIVAL Committee and McGavick Conference Center partners, supervisors, staff and volunteers for any claim arising from injury to myself, my staff and/or my belongings.

Furthermore, in case of any emergency, and I should require medical attention, I give permission for a LAKEWOOD FILM, ART & BOOK FESTIVAL representative or the representatives designee to secure the emergency medical attention required. Any direction to the contrary is signed by Applicant and attached to this form. I agree that pictures taken during the event hours may be used for promotional purposes.

**Type or Print Name of Applicant** \_\_\_\_\_

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_



## Lakewood Film, Arts and Book Fest Commercial Vendor Application

**Example: Retailers • Book Stores • Arts and/or Craft Supplies • Commercial Services**  
McGavick Conference Center, 4500 Steilacoom Blvd. SW, Lakewood, WA 98499

### Commercial Vendors

This booth space is for retail activities or individuals offering products and/or services. It may or may not have merchandise for sale. Please provide a short description of the products for sale or services offered or provided. We will need to know if you need 1 or 2 tables. Each table will have 1 chair.

Do you want to participate on: (circle your preference)

**Friday, Oct 2nd, Saturday, Oct. 3rd Sunday Oct. 4th or All 3 Days?**

The cost is 1 day - \$50.00. 3 days is \$100.00.

We will need your contact information, your description of your art or craft, any particular needs, your signed hold harmless agreement and your check no later than Sept. 8, 2020. Make a copy for your files and send the original as indicated below. Make the check payable to Lakewood Arts Festival Association.

Questions??? Call Shirley Petersen 253-582-8883, spetersen2011@comcast.net or Bob Lawrence 253-582-2062, bobpaloalto@comcast.net.

Information and checks should be mailed to LAKEWOOD ARTS FESTIVAL ASSOCIATION, POB 39320, LAKEWOOD, WA 98496-3320

### Vendors Agreement (to be signed by all vendors)

Requests are on a first come, first serve basis. Requests for space made less than one month prior to festival date may not be able to be filled. All selected participants will receive an emailed confirmation and information about their assigned space no later than Sept. 8, 2020. If the spaces are filled when your application and payment are received, we will contact you immediately and your check will be returned to you. Please see accompanying document for mailing information or call Shirley Petersen 253-582-8883 for info.

Set up times will be annotated in your confirmation email.

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By submitting this application, I agree to hold the LAKEWOOD FILM, ART & BOOK FESTIVAL Committee, City of Lakewood, and McGavick Conference Center harmless for any loss or damage to the equipment, materials, products and other related materials used for any cause whatsoever during or while in transit to and from the LAKEWOOD FILM, ART & BOOK FESTIVAL.

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**Type of Product/Service Being Offered** \_\_\_\_\_

**Print Name of Applicant** \_\_\_\_\_

**Signature of Applicant** \_\_\_\_\_ **Date** \_\_\_\_\_